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April 12, 2002

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To: Day Activity and Health Services (DAHS) Providers

Subject: Long Term Care (LTC)
Information Letter No. 02-08
Suspension of Recoupment for DAHS Facilities Exceeding Licensed Capacity

Beginning April 2002, the Texas Department of Human Services (DHS) will suspend recoupment of funds for Day Activity and Health Services (DAHS) facilities that exceed licensed capacity.

DHS contract managers will continue to review Form 3687, Provider Agency Findings of Fiscal Monitoring Review, Page 3, Facility Operating Requirements/License Capacity Standard to determine if the facility's daily attendance is within the licensed capacity. However, DHS contract managers will not calculate any recoupment if they find the facility is in excess of its licensed capacity. The contract manager will make a report to Long Term Care - Regulatory (LTC-R) if he or she finds the facility to be in excess of its daily licensed capacity.

The contract managers will begin to apply this policy for all reviews conducted in April 2002.

An electronic version of this letter, as well as past Community Care Information Letters can be accessed at
<http://www.dhs.state.tx.us/programs/communitycare/infoletters/index.html>.

Please contact your contract manager if you have any further questions regarding this information letter.

Sincerely,

Signature on file

Becky Beechinor
Assistant Deputy Commissioner
Long Term Care Services